



INDIVIDUAL TAX BOOKLET

2023/2024



A. Submission of Individual Annual Tax Return (“Form BE and Form M”)

The annual income tax return for individuals, i.e. the Form BE and Form M, for the Year of Assessment (“YA”) 2023 must be completed and submitted to the Inland Revenue Board (“IRB”) by 30 April 2024. Failure to submit the Form BE or the Form M within the statutory due date will constitute an offence under the Income Tax Act 1967 (“ITA”), which upon conviction, will be liable to a fine ranging from RM200 to RM20,000 or imprisonment for a term not exceeding 6 months or both. In addition, the IRB may impose a penalty up to 3 times the amount of tax payable.

Nevertheless, submission of the tax return may not be required, if the Monthly Tax Deduction (“MTD”) is elected as Final Tax by the taxpayer. The election is applicable only for Malaysian citizens.

Expatriates are still required to file their income tax return and apply for his or her tax clearance upon leaving the country. If the expatriate’s taxes are not cleared with the IRB, the IRB has the right to claim the outstanding tax payable from the employer. As such, employers need to ensure that expatriate employees have obtained their tax clearance before departing from Malaysia.

B. Monthly Tax Deduction (“MTD”) (Potongan Cukai Pendapatan (“PCB”)) as Final Tax

Although the Form BE or the Form M (for taxpayers earning employment income) must be submitted on or before 30 April each year, taxpayers have the option of not submitting the Form BE or the Form M with effect from the YA 2014. This is by deeming the MTD as the final tax. However, taxpayers must fulfil the following conditions:-

- a) Having only a single source of employment income;
- b) Benefits-In-Kind (“BIK”) and Value of Living Accommodation (“VOLA”) have been included in the MTD calculation;
- c) Employed by the same employer for 12 months in that YA;
- d) MTD is deducted according to Income Tax Rules;
- e) Taxes are not borne by the employer (unless MTD has been accurately accounted for); and
- f) Husband and wife elect for separate assessment.

The benefit of deeming the MTD as the final tax is for taxpayers to eliminate the daunting task of remembering the due date and collating the relevant documents for completing the Form BE or the Form M. Conversely, the disadvantage of deeming MTD as final tax is that taxpayers would have to forego the tax deduction claims (relief), which may result in a tax refund unless the **Form TP1** (form for claiming deductions and rebates for MTD purpose) has been submitted therefrom.

C. Residence Status

The determination of a taxpayer's tax resident status in Malaysia is important as it determines the rate of tax (refer to Chapter D) and the entitlement to enjoy tax reliefs and rebates (refer to Chapter F). A taxpayer who is a non-tax resident will be taxed at a flat rate of 30% (refer to Chapter E) and will not qualify for any reliefs and rebates.

Regardless of nationality, the tax residency status of a taxpayer in Malaysia is determined based on rules as set in the ITA. A taxpayer is a tax resident in Malaysia for a particular YA if:-

- a) the taxpayer is in Malaysia on that basis year for a period or periods amounting in all to one hundred and eighty-two (182) days or more;
- b) the taxpayer is in Malaysia on that basis year for a period of less than one hundred and eighty-two (182) days and that period is linked by or to another period of one hundred and eighty-two (182) or more consecutive days throughout which he is in Malaysia in that basis year for the YA immediately preceding that particular YA or in that basis year for the YA immediately following that particular YA:-

Relaxation for temporary absence from Malaysia is provided to a taxpayer if the taxpayer was absent due to the following reasons:-

- o connected with his service in Malaysia and owing to service matters, attending conferences, seminars or study abroad;
 - o owing to ill-health involving the taxpayer or a member of his immediate family. Immediate family refers to parents, spouse and children; and
 - o in respect of social visits not exceeding fourteen days (14) days in the aggregate.
- c) the taxpayer is in Malaysia on that basis year for a period or periods amounting in all to ninety (90) days or more, having been with respect to each of any three (3) of the basis years for the four (4) YAs immediately preceding that particular YA either:-
 - o resident in Malaysia in accordance with the ITA;
 - o in Malaysia for a period or periods amounting in all to ninety (90) days or more in the basis year in question; or
 - d) the taxpayer is resident in Malaysia in accordance with the ITA for the basis year for the YA following the particular YA, having been so, resident for each of the basis years for the 3 YAs immediately preceding that particular YA.

D. Individual Tax Rate for Tax Resident for the YA 2023 onwards

Chargeable Income (RM)	Calculations (RM)	Rate %	YA 2023 onwards Tax Payable (RM)
0 - 5,000	On the First 2,500	0	0
5,001 - 20,000	On the First 5,000	1	0
	Next 15,000		150
20,001 - 35,000	On the First 20,000	3	150
	Next 15,000		450
35,001 - 50,000	On the First 35,000	6	600
	Next 15,000		900
50,001 - 70,000	On the First 50,000	11	1,500
	Next 20,000		2,200
70,001 - 100,000	On the First 70,000	19	3,700
	Next 30,000		5,700
100,001 - 250,000	On the First 100,000	25	9,400
	Next 150,000		37,500
250,001 - 400,000	On the First 250,000	25	46,900
	Next 150,000		37,500
400,001 - 600,000	On the First 400,000	26	84,400
	Next 200,000		52,000
600,001 - 1,000,000	On the First 600,000	28	136,400
	Next 400,000		112,000
1,000,001 – 2,000,000	On the First 1,000,000	28	248,400
	Next 1,000,000		280,000
2,000,001 and above	-	30	-

E. Individual Tax Rate for Non-Tax Resident for the YA 2020 onwards

YA 2020 onwards Tax Rate
30%

F. Relief and Rebate

Tax Deduction	Description (Compulsory Deduction under MTD)	YA 2023 (RM)	YA 2024 (RM)
Individual	Personal relief	9,000	9,000
Spouse	Non-working spouse	4,000	4,000
Child	Child below the age of 18 #	2,000	2,000
	Disabled child (unmarried) #	6,000	6,000
	<p>Child above the age of 18 receiving full-time education, diploma and degree onwards (including a disabled child) #</p> <p><i>**Courses and universities recognised by the Government, refer: http://www.jpa.gov.my/</i></p> <p><i># An individual will not be eligible to claim child relief if the child's total income, wherever derived or accruing, for that year exceeds the amount of the relief that would otherwise be allowed, effective from YA 2006 (Section 48(5) of the ITA).</i></p> <p><i>Deduction is applicable for an unmarried child who is over the age of 18 years and who is –</i></p> <p><i>(i) receiving full-time instruction (not including matriculation course or pre-degree or A-Level) at a university, college, or other similar educational establishment in Malaysia; or</i></p> <p><i>(ii) serving under articles or indentures with a view to qualify in a trade or profession in Malaysia; or</i></p> <p><i>(iii) receiving full-time instruction outside Malaysia in respect of a degree (including a degree at Master's or Doctorate level) or the equivalent of a degree.</i></p>	8,000	8,000

Disabled Person	Additional personal deduction	6,000	6,000
Disabled Spouse	Additional spouse deduction	5,000	5,000
Alimony	Alimony to former wife (mutually exclusive with spouse relief).	4,000	4,000



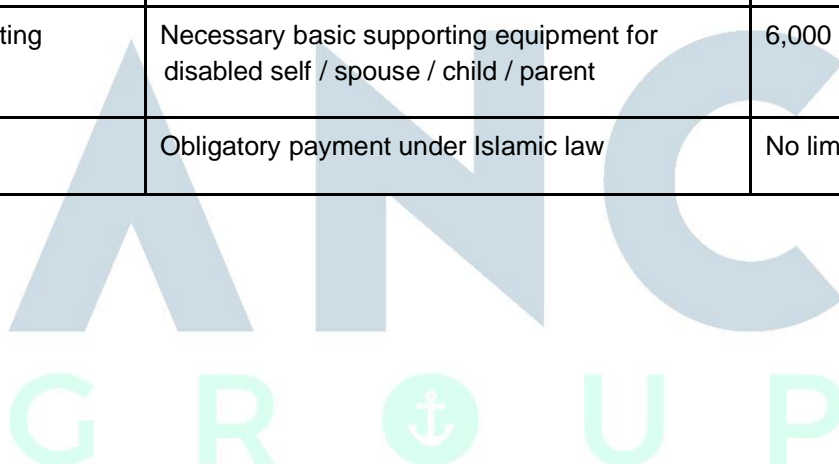
Tax Deduction	Description (Optional Deduction under MTD)	YA 2023 (RM)	YA 2024 (RM)
Annuity	Annuity Scheme Premium / Private Retirement Scheme ("PRS"). Extended from YA 2021 to YA 2025.	3,000	3,000
Medical Examination	<p>Complete medical examination for self / spouse / child.</p> <p>Effective YA 2022, the scope of relief for medical examination for taxpayer, spouse or child is expanded to include:</p> <ul style="list-style-type: none"> i) COVID-19 detection tests; and ii) Mental health examination or consultation by a registered psychiatrist, clinical psychologist or counsellor. 	1,000	1,000
Education	<p>Education fee for technical skills/qualifications at tertiary level or postgraduate. The relief includes up-skilling or self-enhancement courses recognized by the Department of Skills Development, Ministry of Human Resources. The tax relief is limited to RM1,000 for each YA.</p> <p>Effective YA 2022, the relief for up-skilling or self-enhancement courses relief has been increased to RM2,000. <i>The relief is further extended from YA 2023 to YA 2026 (Budget 2024).</i></p>	7,000	7,000
Medical Insurance	Insurance premium for education or medical benefits for self/spouse/child.	3,000	3,000
Employee Provident Fund	Employee Provident Fund ("EPF") contribution	4,000	4,000
Life Insurance	<p>Life insurance and takaful contributions for self or spouse.</p> <p>Effective YA 2023, the tax relief for life insurance premium or takaful contribution is expanded to cover additional voluntary contribution to EPF.</p>	3,000	3,000

Tax Deduction	Description (Optional Deduction under MTD)	YA 2023 (RM)	YA 2024 (RM)
Parent Medical	<p>Medical expenses for parents</p> <p>Include expenses to care for parents, i.e. through carer, for parents who suffer from diseases, physical or mental disabilities and need regular treatment certified by a qualified medical practitioner. It also includes treatment and care at home, daycare centres or home care centres.</p> <p><i>Effective YA 2024, this relief is expanded to include complete medical examination for parents of up to RM1,000.</i></p>	8,000	8,000
Child Education Saving	<p>Net Deposit in National Education Savings Scheme (“SSPN”) for a child [up to RM11,000 with Life Insurance (i-SSPN)] (extended from YA 2023 to YA 2024).</p>	8,000	8,000
Social Security Organisation	<p>Social Security Organisation (“SOCSO”) Contribution Scheme.</p> <p>Effective YA 2022, the scope of SOCSO relief is expanded to include Employment Insurance System (“EIS”) contributed.</p>	350	350

Tax Deduction	Description (Optional Deduction under MTD)	YA 2023 (RM)	YA 2024 (RM)
Self Medical	<p>Medical expenses for self/spouse/children on serious diseases (include medical examination RM1,000).</p> <p><u>Serious Diseases:</u></p> <p>Medical expenses on serious diseases include the treatment of acquired immune deficiency syndrome (“AIDS”), Parkinson’s disease, cancer, renal failure, leukaemia and other similar diseases such as heart attack, pulmonary hypertension, chronic liver disease, fulminant viral hepatitis, head trauma with neurological deficit, brain tumour or vascular malformation, major burns, major organ transplant and major amputation of limbs.</p> <p>Effective YA 2021, the scope of income tax relief on medical treatment expenses be expanded to include vaccination expenses up to RM1,000 for taxpayer, spouse and child. Vaccines eligible include Pneumococcal, Human Papillomavirus, Influenza, Rotavirus, Varicella, Meningococcal, combination of tetanus-diphtheria-acellular pertussis, Covid-19 vaccine (Budget 2021) and Covid-19 screenings (PERMAI).</p> <p>Effective YA 2023, scope of relief is expanded to include the following expenses (up to RM4,000) in respect of the taxpayer’s child who is age 18 and below:</p> <ul style="list-style-type: none"> i) Assessment for the purpose of diagnosis of learning disability ii) Early intervention programme or rehabilitation treatment for learning disability <p>Learning Disabilities herein refer to Autism Spectrum Disorder, Attention Deficit Hyperactivity Disorder, Global Development Delay, Intellectual Disability, Down Syndrome and Specific Learning Disability.</p> <p><i>Effective YA 2024, the scope of relief further expanded to cover dental examination and treatment expenses up to RM1,000 from dental practitioners registered with the Malaysian Dental Council.</i></p>	10,000	10,000

Tax Deduction	Description (Optional Deduction under MTD)	YA 2023 (RM)	YA 2024 (RM)
Breastfeeding Equipment	Purchase of breastfeeding equipment. Applicable to working women with a child aged up to 2 years (every 2 years).	1,000	1,000
Lifestyle (2023)	Purchase of:- <ul style="list-style-type: none"> ○ Books, journals, magazines and printed daily newspapers. ○ Sports equipment (refer to Sports Development Act 1997), entry/rental fees for sports facilities and participation fees in sports competitions. ○ Computer, smartphone and tablet ○ Subscription of broadband internet ○ Gymnasium membership ○ Subscription for electronic newspapers 	2,500 + 500 -	N/A
Lifestyle (2024)	Purchase of:- <ul style="list-style-type: none"> ○ Books, journals, magazines and printed daily newspapers. ○ Computer, smartphone and tablet ○ Subscription of broadband internet ○ Subscription for electronic newspapers ○ Participation in self skills enhancement courses such as language, photography and sewing courses. 	N/A	2,500
Fees Paid to Childcare Centres and Kindergartens	Individuals who enrol children up to 6 years of age, in childcare centres or kindergartens registered with the Department of Social Welfare or Ministry of Education.	3,000	3,000
Electric Vehicle	Tax relief up to RM2,500 is claimable on expenses related to cost of installation, rental, purchasing including hire-purchase equipment or subscription fees for electric vehicle charging facilities. <i>This relief has been further extended from YA 2023 to YA 2027.</i>	2,500	2,500

Tax Deduction	Description (Optional Deduction under MTD)	YA 2023 (RM)	YA 2024 (RM)
Sports Activities and Equipment	<p><i>This tax relief has been restructured from Lifestyle Relief to Sports Activities and Equipment Relief. The scope for tax relief includes:-</i></p> <ul style="list-style-type: none"> ○ <i>Sports equipment (refer to Sports Development Act 1997)</i> ○ <i>Entry/rental fees for sports facilities and participation fees in sports competitions.</i> ○ <i>Training fees imposed by associations / sports clubs / companies registered with Commissioner of Sports or Companies Commission of Malaysia and sports activities listed under the Sports Development Act 1997.</i> 	N/A	1,000
Supporting	Necessary basic supporting equipment for disabled self / spouse / child / parent	6,000	6,000
Zakat	Obligatory payment under Islamic law	No limit	No limit



G. Tax Exempt Allowance (Part F of Form EA)

Tax Exempt Allowance	Description	Max Amount YA 2023 (RM)	Max Amount YA 2024 (RM)
Petrol & Travelling	Petrol card / allowance / travel allowance / toll payment (for official duties)	6,000	6,000
Parking	Parking rate and allowance (limited to the actual amount expended)	-	-
Meal	Meal allowance on regular basis and given at the same rate to all employees (limited to the actual amount expended)	-	-
Childcare	Childcare allowance (up to 12 years of age)	2,400	3,000
Phone	Mobile phone, tablet and laptop	5,000	5,000
Phone Bills	Monthly phone bills	1 line	1 line
Perquisite	Awards (including cash and kind)	2,000	2,000
Loan Interest	Subsidised interest for housing, education or car loan	-	-
Devices	Amount received for the purpose of obtaining a smartphone, tablet or a personal computer	5,000	5,000

H. Donation to Approved Institution or Organisation

A person is allowed for a deduction against its aggregate income (up to 10%) for gifts of money made to any approved institution or organisation [Section 44(6) of the ITA]. For a comprehensive search of approved institutions or organisations, refer Hasil website [HERE](#).

I. Additional Expenses Claimable under Employment Income

No.	Description	Amount (RM)
1	Annual subscription to professional bodies which is relevant to the performance of duties	Based on the amount expended
2	Entertainment expenditure incurred by the employee in entertaining existing clients on behalf of the employer	Based on the amount expended
3	Travelling expenditure incurred by an employee in the course of exercising of his / her duties as an employee	Based on the amount expended

J. Income Tax Rebate and Special Relief

No.	Description	Amount (RM)
1	Rebate given if:	
	○ Chargeable income not exceed RM35,000	400
	○ Additional rebate for a non-working spouse or combined assessment	400



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