

14 .04

线上 Webinar 课程

10:00AM-6:00PM

星期二 TUE



ANC Group

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# 雇主税务合规管理 与 SQL Payroll 系统实践

Employer Tax Obligation with SQL Payroll

名额有限 马上报名

## 课程目标 Course Objective

- ▶ 了解马来西亚雇主税务合规要求  
*Understand Malaysia employer tax compliance requirements*
- ▶ 学习员工薪酬与福利的正确税务处理  
*Learn correct tax treatment of employee remuneration and benefits*
- ▶ 避免常见的薪资与税务申报错误  
*Avoid common payroll and tax reporting mistakes*
- ▶ 了解雇主向 LHDN 的申报责任  
*Understand LHDN reporting obligations for employers*
- ▶ 学习如何通过 SQL Payroll 系统实际操作薪资管理  
*Learn practical payroll implementation using SQL Payroll system*

## 适合参与对象 Who Should Attend

- ▶ 企业老板 / 雇主  
*Employers / Business Owners*
- ▶ 人力资源经理 / 人事人员  
*HR Managers & HR Executives*
- ▶ 财务与薪资负责人  
*Finance & Payroll Personnels*
- ▶ 负责员工薪酬与税务合规的相关人员  
*Personnel responsible for employee remuneration & tax compliance*

## 模块一：雇员薪酬与税务处理

### Module 1 – Employee Remuneration & Tax Treatment

- ▶ 员工收入构成  
Employee income components
- ▶ 津贴的税务处理  
Allowances & tax treatment
- ▶ 奖金与奖励金  
Bonuses and incentives
- ▶ 报销与应税福利区别  
Reimbursements vs taxable benefits
- ▶ 雇主承担税务处理方式  
Employer-borne tax treatment

## 模块二：非现金福利与员工福利

### Module 2 – Benefits & Non-Cash Remuneration

- ▶ 实物福利 (BIK) 定义与估值  
Benefits-in-Kind (BIK) definition and valuation
- ▶ BIK估值方式 (规定价值法 / 公式法)  
Prescribed Value vs Formula Method
- ▶ 员工住宿福利价值计算  
Value of Living Accommodation (VOLA)
- ▶ 常见免税福利案例  
Tax-exempt benefits examples
- ▶ 汽油津贴, 停车津贴, 餐食津贴, 通讯津贴  
Petrol allowance, Parking allowance, Meal allowance, Phone bill allowance

### 模块三：PCB税务表格与员工税务文件

#### Module 3 – PCB Forms & Employee Tax Documentation

- ▶ TP表格管理  
TP1 / TP2 / TP3 forms management
- ▶ 员工税务减免申报  
Employee tax relief declarations
- ▶ 新员工有前雇主收入处理  
Handling employees with previous employment income
- ▶ 员工离职税务申报  
Employee departure tax forms
- ▶ 重要表格  
TP1, TP2, TP3, CP21/CP22

### 模块四：特殊员工类型与PCB设置

#### Module 4 – Special Employment Categories & PCB Settings

- ▶ 外籍员工薪资处理  
Payroll treatment for foreign workers
- ▶ 日薪员工处理  
Payroll treatment for daily-rated workers
- ▶ PCB设置  
PCB configuration settings
- ▶ 子女税务减免设置  
Child relief settings
- ▶ 税务福利设置  
Tax benefit configuration

## 模块五：雇主年度申报与合规

### Module 5 – Employer Reporting & Annual Compliance

- ▶ Form E 雇主年度申报  
Form E employer annual return
- ▶ CP8D 员工收入申报  
CP8D employee remuneration submission
- ▶ 申报流程与截止日期  
Filing procedures & compliance deadlines

## 学习成果 **Learning Outcome**

- ▶ 了解马来西亚雇主税务责任  
Understand employer tax obligations under Malaysian tax law
- ▶ 正确处理员工薪酬税务  
Correctly manage employee remuneration tax treatment
- ▶ 处理薪资税务合规与申报  
Handle payroll compliance and reporting requirements
- ▶ 通过 SQL Payroll 系统实际操作税务流程  
Apply tax rules through SQL Payroll system workflows