



全盘会计 · 电子发票
实战赢

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三天精通 7.0 全盘会计 · 电子发票

全面覆盖会计核心知识
ANC 会计事务所认可文凭奖状



SQL

Meldy Ong 美薇

Founder of AMS Software
16 Years Experience in SQL Software
Nationwide E-Invoice Seminar Speaker



ANC[®]
GROUP

YS Lt. Kol. Bersekutu (PA)

Song Liew 淞

Licensed Tax Agent

FCCA (UK) | CPA (AUS) | ACAP (ASEAN)

CA(M) | FCTIM(M) | CFMP | CFP

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SQL 会计软件

课程摘要

Course Outline

第一节 会计基础与财务原则

Accounting Principles and Fundamentals

	会计作为商业语言 Accounting as Business Language
	会计双重记账法与会计循环概述 Overview of Double Entry and Accounting Cycle
	资产、负债、权益、收入与费用的核心概念 Concepts of Assets, Liabilities, Equity, Revenue and Expenses
	理解三大财务报表 Understanding the 3 Key Financial Statements • 损益表 Profit or Loss Statement • 资产负债表 Balance Sheet • 现金流量表 Cash Flow Statements

第二节 应收账款

Accounts Receivable

	销售流程与循环 Sales Flow and Cycle (Quotation Proforma Invoice Sales Order Delivery Order Invoice)
	信用销售与现金销售 Credit and Cash Sales
	出口交易与外币结算 Dealing with Exports and Foreign Currencies
	含服务税的销售 Sales with Service Tax
	含销售税的销售 Sales with Sales Tax
	预收款项与递延收入 Advances Received and Deferred Income
	坏账及坏账准备 Bad Debt and Provision for Doubtful Debt
	坏账核销方法 Bad Debt Written Off Method
	债务催收与付款方式 Collection of Debt and Payment Methods
	其他营业收入 Other Business Income
	付款与正式收据 Payments and Official Receipts
	销售调整与允许折扣 Sales Adjustments and Discount Allowed
	电子发票的影响 Implication of e-Invoice (Invoice Credit Note Debit Note)

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第三节 库存管理 Inventory

	库存估值方法 Inventory Valuation Methodology • 先进先出法 FIFO Method • 后进先出法 (LIFO Method) • 加权平均成本法 (Weighted Average Cost Method)
	库存调整与报废 Inventory Adjustments and Written Off
	电子发票考量与分类代码 E-Invoice consideration and Classification Codes

第四节 应付账款管理 Accounts Payable

	采购流程与周期 Purchase Flow and Cycle (Purchase Request Purchase Order Goods Receive Note Invoice)
	现金采购与赊账采购 Cash and Credit Purchases
	进口商品管理 Importation of Goods
	支付给代理商 经销商 分销商 Payments to Agents Dealers Distributors
	外汇政策与管理 Foreign Exchange Policy
	贸易性与非贸易性采购及其对债权人的影响 Trade and Non-Trade Purchases and Creditors
	采购对库存的影响 Implication of purchases to inventories
	自开电子发票的开具 Issuance of Self-Billed e-Invoice
	销售税豁免申请 Application of Sales Tax Exemptions
	服务税豁免申请 Application of Service Tax Exemptions
	预提税概述及其影响 Overview of Withholding Tax and its implication
	供应商付款与调整 Supplier Payments and Adjustments
	自开电子发票的应用场景 Self-Billed e-Invoice and Scenarios

课程摘要

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第五节 所有者权益 Owners' Equity

	普通股的发行 Issuance of Ordinary Shares
	优先股 VS 普通股 Preferential Share vs Ordinary Shares
	股息分配 Declaration of Dividends
	股息的税务处理 Tax Treatment to Dividends
	资产与负债的影响 Implication of Assets and Liabilities

第六节 固定资产与折旧 Fixed Assets and Depreciation

	物业、厂房及设备的购置 Acquisition of Property, Plant and Equipment
	分期付款购置 Acquisition on Hire Purchase
	融资租赁 VS 经营租赁 (Finance Lease vs Operating Lease)
	会计折旧 VS 税务折旧 Accounting Depreciation & Tax Depreciation
	折旧方法 Depreciation Methodology
	固定资产的处置 Disposal of Fixed Assets
	无形资产 Intangible Assets
	资产估值与调整 Asset Valuation and Adjustments
	摊销 Amortisation

课程摘要

Course Outline

第七节 现金与银行对账

Cash and Bank Reconciliation

	内部控制与最佳实践 Internal Control and Best Practice
	银行对账 Bank Reconciliation
	备用金管理 Petty Cash Management

第八节 年度结算

Year End Closing

	费用应计 Accrual of Expenses
	押金与预付款 Deposits and Prepayments
	预收收入确认 Income Recognition for Advances

第九节 销售税与服务税

Sales Tax and Service Tax

	销售税申报 Sales Tax Submission
	销售税对账 Sales Tax Reconciliation
	服务税申报 Service Tax Submission
	服务税特殊处理 Service Tax Special Treatment (代垫款 Disbursement 报销 Reimbursement 12个月规则 12 months' rule)
	服务税对账 Service Tax Reconciliation

第十节 财务报表与分析

Financial Statements and Analysis

	损益表 Statement of Comprehensive Income (Profit or Loss)
	资产负债表分析 Statement of Financial Position (Balance Sheet)
	现金流量表 Statement of Cash Flow



课程费用

Course Fee

直接付款
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Introductory Price:

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~~RM3,888~~

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主讲导师

Trainer Profile

淞老师 (廖振雄 中校)

YS LT. KOL Bersekutu (PA) Song Liew



- 安式集团创办人 (MY & SG)
Founder of ANC Group (MY & SG)
- 财政部认可税务代理
Licensed Tax Agent
- 英国特许公认会计师
Fellow Member of ACCA
- ACCA 中小企业全球论坛
Member of ACCA SME Global Forum
- ACCA 马来西亚顾问委员会会员
Member of ACCA Malaysia Advisory Committee
- ACCA 亚太地区人力资本合作组织成员
Member of ACCA Asia Pacific Human Capital Collaborative
- 澳洲特许公认会计师
Member of CPA Australia
- 东南亚国家协会公认会计师
Member of ASEAN CPA
- 马来西亚特许会计师
Member of MIA
- 马来西亚特许税务公会会员
Fellow Member of CTIM
- 人力资源部认证培训师
HRD Corp Trainer
- 企业社会和可持续发展管理专家
Certified CSR & Sustainability Management Professional
- 特许金融建模专家
Chartered Financial Modeling Professional
- 认证理财规划顾问
Certified Financial Planner
- 执业持牌公司秘书
Practicing Licensed Company Secretary
- 会计工会和雇主协会学院培训师
ACCA, MIA and MEF Academy Trainer
- ACCA 获奖者讲师
Prize Winner ACCA Lecturer
- 大马零售连锁协会学院委员会会员
Member of MRCA Academy

主讲导师

Trainer Profile

王美薇 老师

Ms Meldy Ong



- 王美薇是一位资深的高级软件顾问和培训教练，在SQL会计软件领域拥有十多年的丰富经验。她致力于通过提供全面的培训和指导，帮助专业人士和教育工作者掌握SQL软件，实现高效的数据管理和深度分析。她的专业领域涵盖SQL会计软件的应用、设计和实施高效的培训课程、优化会计数据管理流程，以及从财务数据中提取可执行的洞察。
- 在职业生涯中，王美薇培训了超过1,000名会计师、企业主管和行政人员掌握SQL在会计领域的应用，主导了多场由LHDN组织的电子发票研讨会。她的贡献还延伸至学术界，曾指导UITM、UUM、Unitar、UMS、KDU、Sunway和MMU等知名高校的讲师，将SQL培训融入课程教学中。凭借清晰的表达和支持性的教学风格，王美薇善于将复杂的技术概念转化为浅显易懂的语言，为学习者营造包容且鼓励的学习环境。

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